

# DIANA KATHRYN GELESKIE

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370 SELDERS CIRCLE, STATE COLLEGE, PENNSYLVANIA 16801-2536  
(814) 441-1900, DIANA@GELESKIE.COM

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## EDUCATION

**Bachelor of the Arts in English:** emphasis on Literature and Creative Writing – December 2007  
Seton Hill University, 1 Seton Hill Drive, Greensburg, Pennsylvania 15601

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## APPLIED SKILLS

**Senior Staff Writer** – October 2005 through December 2007  
Seton Hill University's Setonian Newspaper

**Literary Judge** – October 2004 through April 2007  
Seton Hill University's Eye Contact Literary Magazine

### Proficiency

MLA and APA style writing  
Coursework – Publications Workshop, Oral Communication, and News-writing  
Certifications – American Heart Association Heartsaver CPR, American Red Cross CPR/AED for the Professional Rescuer, First Aid, Water Safety Instructor, and Preventing Disease Transmission, Boy Scouts of America National Camping School Aquatics Instructor

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## TECHNOLOGICAL

**Website Design**  
HTML, XHTML, CSS, PHP, and SQL

**Skill Proficiency**  
Microsoft Office Suite, Corel WordPerfect, Navicat, MySQL, and Constant Contact

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## WORK EXPERIENCE

**Marketing Intern** – September 2007 through December 2007  
United Way of Westmoreland County, 1011 Old Salem Road, Greensburg, Pennsylvania 15601  
I worked with the marketing team, primarily developing the company's first interactive website.

**Aquatics Director** – June 2007 through August 2007  
Promoted from **Assistant Aquatics Director** – June 2005 through August 2006  
Greater Pittsburgh Council, Boys Scouts of America, Camp Liberty, Heritage Reservation, 300 Heritage Road, Farmington, Pennsylvania 15437  
I was in charge of running swimming and boating waterfronts and ensuring that National Boy Scouts of America Standards were met.

**Caller/Fundraiser** – June 2004 through August 2004  
Lion Line, Pennsylvania State University, Rider House, 112 South Burrowes Street, University Park, Pennsylvania 16802  
I was responsible for soliciting Pennsylvania State University Alumni for scholarship funds.

**References** – Available on Request

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